

UNITED STATES DISTRICT COURT  
NORTHERN DISTRICT OF ILLINOIS  
EASTERN DIVISION

SALVATORE ZICCARELLI, )  
Plaintiff, )  
v. )  
THOMAS J. DART, Sheriff of Cook County, )  
Illinois and COOK COUNTY, ILLINOIS, a )  
Municipal Corporation and Body Politic, )  
Defendants. )  
Case No. 17 C 3179  
Hon. John J. Tharp

## EXHIBIT 5

# Resignation Letter

## EXIT INTERVIEW



**IMMEDIATELY UPON COMPLETION:**  
RETURN TO: DEPT. OF RISK MANAGEMENT  
INSURANCE OFFICE  
ROOM 1072 - COUNTY BLDG  
INTEROFFICE - 008

Would you Rehire Employee?  Y  N  
COBRA Information Issued  Y  N (attach copy)  
Benefits Termination Information Issued?  Y  N  
Is Employee Transferring to another Dept. in the County?  Y  N What Dept.?

**REASON FOR TERMINATION**

## VOLUNTARY RESIGNATION

Effective Date 9-26-16

1 To Attend School

2 Illness (incl. Family members)

a) was LOA requested  Y  N

b) Dr.'s Statement  Y  N

3 No Child Care

4 Dissatisfaction with Job  
(Hours, Pay, Working Conditions,  
Personality, Conflicts) \*\*

5 Relocation

6 Pregnancy - LOA requested?  
     Y  N

7 Other Employment  
    Note Where and When, if known

8 Retired  
     Y  N

9 Unable to return from LOA

10 Other \*\*

**DISCHARGED**

Effective Date \_\_\_\_\_

11 Violation of Known Rules

- a) Absenteeism (Last Day Absent)
- b) Tardiness (Last Known Tardy)
- c) Absent 3 consecutive days -  
    No Call ( Job Abandonment)
- d) Inability to do job (Poor  
    Work Performance, Attitude)
- e) Insubordination \*\*
- f) Under Influence of Intoxicants  
    or Drugs? Referred to EAP?

Y      N

- g) Misconduct \*\*
- h) Allowed to resign in lieu of discharge

12 Layoff

**\*\* EXPLANATION REQUIRED**

**EXPLAIN IN DETAIL – REASON FOR TERMINATION (BE SPECIFIC)**

## PETITION

**Interviewer/Supervisor**

Date 9-20-16

Employer

Date

Dept. - Please keep a copy in your file and forward one to Risk Management as soon as possible.

White: Insurance Department Copy    Yellow: Department Copy    Pink: Employee Copy

FMLA 00059

## Joint Exh. 6