

# **EXHIBIT 72**

EDUCATION & TRAINING DIVISION

27 SEPTEMBER 1996

TO: ASSISTANT DEPUTY SUPERINTENDENT  
EDUCATION & TRAINING DIVISION

FROM: SGT. TINA M. SKAHILL #1568  
INSTRUCTIONAL DESIGN & QUALITY CONTROL SECTION

SUBJECT: BASIC RECRUIT TRAINING PROGRAM CURRICULUM

REFERENCE: PROGRAM TITLE: CHICAGO POLICE BASIC RECRUIT  
TRAINING PROGRAM NUMBER: 96-005

INTENT:

Probationary Police Officers enter the Academy from all walks of life. On their first day of training, each recruit class is marked by diversity and individualism. To achieve its mission, however, the Chicago Police Department must have a common purpose, attitude, and behavior among its members. This training program is intended to instill that into every candidate who aspires to be a Chicago Police Officer. In addition, this course imparts the knowledge, hones the skills, and tests the abilities of the recruits prior to allowing their entry into the ranks of the Chicago Police Department.

SCOPE:

The program consists of 769 hours of contact between instructor and trainee. This is the "Academic" phase of recruit training. Instructional methods range from lecture, to discussion periods, to practical exercises.

The 400 hours of instructional objectives recommended by the Illinois Law Enforcement Training and Standards Board (ILETSB), are contained within this program. Successful completion of this course will prepare the recruit for the State Certification Exam and the next phase of training: "Field Evaluation."

Subject matter consists of the following categories: LAW, HUMAN BEHAVIOR, PATROL OPERATIONS, and PHYSICAL SKILLS.

GENERAL STATEMENT:

By imparting knowledge, developing skills, and molding behavior, this training program will transform civilian "individuals" into sworn "officers" of the Chicago Police Department.

When the recruit leaves the Academy and begins the Field Evaluation phase of training, he/she will have sufficient knowledge, skills, and abilities to perform the duties of a Chicago Patrol Officer under the guidance and direction of a specially-selected and trained Patrol Specialist.

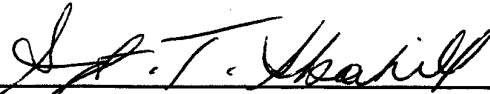
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APPROVALS

PROGRAM NUMBER: 96-005

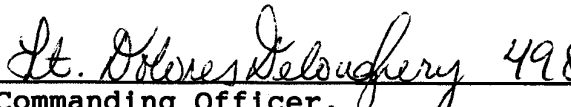
THIS PROGRAM CURRICULUM (IS) RECOMMENDED FOR ILETSB REIMBURSEMENT APPLICATION.

SUBMITTED BY:


  
SGT. TINA M. SKAHILL #1568  
Instructional Design & Quality Control

DATE INITIATED: 27 SEPTEMBER 1996

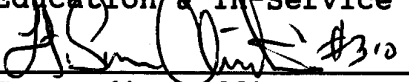
APPROVED:

 498  
Commanding Officer,  
Instructional Design & Quality Control Section

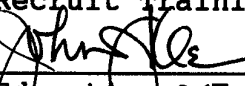
APPROVED:

 #2217  
Commanding Officer,  
Education & In-Service Training Section

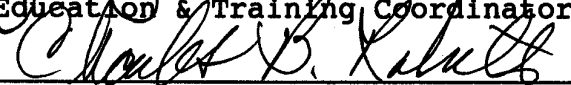
APPROVED:

 #310  
Commanding Officer,  
Recruit Training Section

APPROVED:

  
Education & Training Coordinator

APPROVED:

  
Assistant Deputy Superintendent,  
Education & Training Division

DATE IMPLEMENTED: 05 August 1996

**CHICAGO BASIC RECRUIT PROGRAM  
STATE REQUIRED PROGRAM HOURS & CPD HOURS**

	<u>STATE</u>	<u>CPD</u>	<u>PAGE</u>
<b>I.    <u>Administrative Units</u></b>			
Administrative Time	3	6	1
Course Orientation	2	4	3
Examinations	13	18	3
Critiques	10	10	3
Graduation	2	2	4
<b>Subtotal</b>	<b>30</b>	<b>40</b>	
 <b>II.   <u>Learning Modules</u></b>			
<b>A.    LAW</b>			
Case Preparation & Courtroom Testimony	2	3	9
Civil Rights & Civil Liability	2	2	7
Courtroom Demonstration	2	2	10
Criminal Offenses In Illinois	16	28	4
Identification Procedures	1	1	6
Illinois Vehicle Code/IVC Bail Rule	18	18	28
Juvenile Processing	8	2	26
SEE: Juvenile Law			6
SEE: Patrol Decisions/Juvenile Matters			16
Laws of Admissions	2	2	8
Laws of Arrest, Search, & Seizure	14	15	7
Legal Aspects of Cannabis & Cont. Substances	2	2	23
Legal Aspects of Drinking Driver Enforcement	2		
SEE: Driving Under The Influence			29
Rights of the Accused	2	2	8
Rules of Evidence	4	4	9
Use of Force	2	5	5
<b>Subtotal</b>	<b>77</b>	<b>86</b>	
 <b>B.    POLICE FUNCTION &amp; HUMAN BEHAVIOR</b>			
Battered Women	4		
(Domestic Violence)		7	10
SEE: Crisis Intervention			11
Child Abuse	2	3	34
Communication In the Police Environment	17	17	37
Crisis Intervention/Disturbance Calls	6	10	11
Crowd Behavior	4	4	36
Dealing With Variant Behavior	4	2	33
Modern Police Role	2	2	30
Patrol Decision Making-Juvenile Matters	2	2	11
Perception of Human Behavior	4	4	36

**CHICAGO BASIC RECRUIT PROGRAM**  
**STATE REQUIRED PROGRAM HOURS & CPD HOURS**

	<u>STATE</u>	<u>CPD</u>	<u>PAGE</u>
Police Citizen Relations	6	6	31
Police Morality	4	4	10
Stress Behavior	4	4	32
<b>Subtotal</b>	<b>59</b>	<b>65</b>	
 <b>C. (1) PATROL</b>			
Cannabis & Controlled Substances	6	6	24
Crimes In Progress	3	3	20
Crimes In Progress Practicum	4	4	20
Crime Prevention	1	1	31
Fundamentals Of Report Writing (Field Case Reporting)	12	40	18
Information Sources	2	2	32
Patrol Procedures	8	8	16
Police Communications	2	4	19
Vehicle Stops/Occupant Control	8	8	19
<b>Subtotal</b>	<b>46</b>	<b>76</b>	
 <b>(2) PATROL INVESTIGATIONS</b>			
Crimes Against Persons	4	7	25
Crimes Against Property	2	4	24
Crime Scene Processing	12	10	26
Custodial Interviews	4	4	25
Custody, Arrest, & Booking Procedures	2	3	25
Fingerprinting	4	2	23
Fundamentals of Investigations	6	1	27
SEE: Crimes Against Property			24
Crimes Against Persons			25
Information Sources			32
Motor Vehicle Theft	4	4	24
Service Calls	2		
SEE: Patrol Procedures			16
<b>Subtotal</b>	<b>40</b>	<b>35</b>	
 <b>(3) TRAFFIC</b>			
Hazardous Materials	8	6	26
Traffic Crash Investigation Practical	6	6	28
Traffic Crash Investigation	10	10	28
Includes Occupant Restraint	2		
SEE: Law Enforcement Driving			17
Traffic Direction	2	2	29
Traffic Law Enforcement	4	4	27
Field Sobriety Testing	12		
(Driving Under The Influence)		12	29
<b>Subtotal</b>	<b>44</b>	<b>40</b>	

**CHICAGO BASIC RECRUIT PROGRAM**  
**STATE REQUIRED PROGRAM HOURS & CPD HOURS**

	<u>STATE</u>	<u>CPD</u>	<u>PAGE</u>
<b>D. POLICE PROFICIENCY</b>			
Firearms: Orientation & Safety	2		
Weapons Care & Maintenance	2		
Training	12		
Night Shooting	4		
Shotgun Familiarization	4		
Record Firing	4		
Decision Making & Situational Shoot	4		
(Firearms Training)		54	12
SEE: Revolver Familiarization			13
Shoot Don't Shoot Practical	4		
SEE: Incident Reporting Procedures			27
First Aid & CPR	18		
(Cardiopulmonary Resuscitation)		7	37
(Emergency First Aid)		11	37
Law Enforcement Driving	12	35	17
Physical Skills & Personal Defense	40		
(Physical Training)		40	14
(Police Control Tactics)		50	15
(Use of Force/Decision Making)		4	14
(Verbal Control)		2	15
(Physical Training Orientation)		2	13
(Chemical Weapons)		2	14
<b>Subtotal</b>	<b>106</b>	<b>207</b>	
<b>TOTAL</b>	<b>400</b>	<b>549</b>	

**ADDITIONAL CPD COURSES:**

	<u>CPD</u>	<u>PAGE</u>
235 ILCS Illinois Compiled Statutes	1	5
Bomb and Arson Section	1	2
Chicago Alternative Policing Strategy	27	16
Court Organization	1	5
Credit Union	1	4
Crowd Control	4	13
Deadly Force Policy	2	9
Department Automation Programs	1	15
Department Organization	1	15
Department Policy & Procedures	1	18
Desk, Lockup, & Review Office Duties	2	20
Disaster Scenes	1	17
Disiplinary Rules & Regulations	3	18
Diversity Management	21	34
Effective Writing	14	31
Emergency Plans	1	17
Evidence & Recovered Property	2	22

**CHICAGO BASIC RECRUIT PROGRAM****STATE REQUIRED PROGRAM HOURS & CPD HOURS**

	<u>CPD</u>	<u>PAGE</u>
First Amendment Procedures	1	7
Gays, Lesbians, & the Police	2	35
Hostage/Barricade/Terrorist Incidents	2	34
Incident Reporting Procedures	14	27
Internal Affairs Division	3	1
Juvenile Law	4	6
Medical Roll Policy	1	2
Military Drill & Formations	7	12
Military Saluting	1	1
Mobile Computer Terminal	2	22
Municipal City Code	3	6
News Media & Police Operations	1	32
Occupational Exposure to Diseases	3	19
Office of Professional Standards	2	33
Officer Survival	9	21
Ordinance Complaint Forms	1	22
Patrol Specialist Panel	3	21
Pension Board	1	4
Personnel Division	5	30
Placement Testing/Remedial Classes	3	38
Police Jurisdiction	1	8
Problems In Human Behavior	35	36
Revolver Familiarization	5	13
Role Issues In Modern Policing	2	35
Sexual Harassment	3	11
Soft Body Armor	1	22
Squadrol Duties	1	21
Street Gangs	4	33
To-From-Subject Reports	2	23
Traffic Direction Practical	5	29
Uniform Inspection	4	2
Vehicle Pursuits	1	30
Victim Assistance	2	35
Weapons Inspection Procedures	2	12
<b>Subtotal</b>	<b>220</b>	
<b>TOTAL</b>	<b>769</b>	

**CHICAGO BASIC RECRUIT PROGRAM**

<b><u>COURSE TITLE</u></b>	<b><u>UNIT</u></b>	<b><u>PAGE</u></b>
235 ILCS Illinois Compiled Statutes.....	CLU.....	5
Administrative Time.....	ADM.....	1
Bomb and Arson Section.....	ADM/G.....	2
Cannabis & Controlled Substances.....	OPN.....	24
Cardiopulmonary Resuscitation.....	HWC.....	37
Case Preparation & Courtroom Testimony.....	CLU.....	9
Chemical Weapons/Lecture.....	PTU.....	14
Chicago Alternative Policing Strategy.....	OPN.....	16
Child Abuse.....	HWC.....	34
Civil Rights & Civil Liability.....	CLU.....	7
Communication In A Police Environment.....	HWC.....	37
Course Orientation.....	ADM.....	3
Court Organization.....	CLU.....	5
Courtroom Demonstration.....	CLU.....	10
Credit Union.....	ADM/G.....	4
Crime Scene Processing.....	OPN.....	26
Crime Prevention.....	HWC.....	31
Crimes In Progress.....	OPN.....	20
Crimes In Progress Practicum.....	OPN.....	20
Crimes Against Property.....	OPN.....	24
Crimes Against Persons.....	OPN.....	25
Criminal Offenses in Illinois.....	CLU.....	4
Crisis Intervention/Disturbance Calls.....	HBU.....	11
Critiques.....	ADM.....	3
Crowd Behavior.....	HWC.....	36
Crowd Control.....	FDU.....	13
Custodial Interviews.....	OPN.....	25
Custody, Arrest, Booking Procedures.....	OPN.....	25
Deadly Force Policy.....	CLU.....	9
Dealing With Variant Behavior.....	HWC.....	33
Department Organization.....	OPN.....	15
Department Automation Programs.....	CSU.....	15
Department Policy & Procedures.....	OPN.....	18
Desk, Lockup, and Review Office Duties.....	OPN.....	20
Disaster Scenes & Procedures.....	OPN.....	17
Disciplinary Procedures/Rules and Regulations...	OPN.....	18
Diversity Management.....	HWC.....	34
Domestic Violence.....	HBU.....	10
Driving Under The Influence.....	OPN.....	29
Effective Writing.....	HWC.....	31
Emergency First Aid.....	HWC.....	37
Emergency Plans.....	OPN.....	17
Evidence & Recovered Property.....	OPN.....	22
Examinations.....	ADM.....	3
Field Case Reporting.....	OPN.....	18
Fingerprinting.....	OPN.....	23



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<u>COURSE TITLE</u>	<u>UNIT</u>	<u>PAGE</u>
Firearms Training (Includes shotgun training)...	FDU.....	12
First Amendment Investigations.....	CLU.....	7
Fundamentals of Investigations.....	OPN.....	27
Gays and Lesbians and the Police.....	HWC.....	35
Graduation.....	ADM.....	4
Hazardous Materials.....	OPN.....	26
Hostage/Barricaded/Terrorist Incidents.....	HWC.....	34
Identification Procedures.....	CLU.....	6
Illinois Vehicle Code/Bail Rule.....	OPN.....	28
Incident Reporting Procedures.....	OPN.....	27
Information Sources.....	HWC.....	32
Internal Affairs Division.....	ADM/G.....	1
Juvenile Processing.....	OPN.....	26
Juvenile Law.....	CLU.....	6
Law Enforcement Driving.....	OPN.....	17
Laws of Admissions.....	CLU.....	8
Laws of Arrest, Search & Seizure.....	CLU.....	7
Legal Aspects of Cannabis & Contr. Substances...	OPN.....	23
Medical Roll Policy.....	ADM/G.....	2
Military Drill & Formations.....	FDU.....	12
Military Saluting.....	OPN.....	1
Mobile Computer Terminal.....	OPN.....	22
Modern Police Role.....	HWC.....	30
Motor Vehicle Theft.....	OPN.....	24
Municipal City Code.....	CLU.....	6
News Media and Police Operations.....	HWC.....	32
Occupational Exposure to Disease.....	OPN.....	19
Office of Professional Standards.....	HWC.....	33
Officer Survival.....	OPN.....	21
Ordinance Complaint Forms.....	OPN.....	22
Patrol Procedures.....	OPN.....	16
Patrol Decision Making Juvenile Matters.....	HBU.....	11
Patrol Specialist Panel.....	OPN/G.....	21
Pension Board.....	ADM/G.....	4
Perception of Human Behavior.....	HWC.....	36
Personnel Division.....	HWC.....	30
Physical Training Orientation.....	PTU.....	13
Physical Training.....	PTU.....	14
Placement Testing/Remedial Classes.....	HWC.....	38
Police Communications.....	OPN.....	19
Police Morality.....	HBU.....	10
Police Jurisdiction.....	CLU.....	8
Police Control Tactics.....	PTU.....	15
Police Citizen Relations.....	HWC.....	31
Problems In Human Behavior.....	HWC.....	36
Revolver Familiarization.....	FDU.....	13
Rights of the Accused.....	CLU.....	8
Role Issues In Modern Policing.....	HWC.....	35
Rules of Evidence.....	CLU.....	9

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<b><u>COURSE TITLE</u></b>	<b><u>UNIT</u></b>	<b><u>PAGE</u></b>
Sexual Harassment.....	OPN.....	11
Soft Body Armor.....	OPN.....	22
Squadrol Duties.....	OPN.....	21
Street Gangs.....	HWC.....	33
Stress Behavior.....	HWC.....	32
To-From-Subject Reports.....	OPN.....	23
Traffic Crash Investigation.....	OPN.....	28
Traffic Crash Investigation Practical.....	OPN.....	28
Traffic Direction.....	OPN.....	29
Traffic Direction Practical Exercise.....	OPN.....	29
Traffic Law Enforcement.....	OPN.....	27
Uniform Inspection.....	ADM.....	2
Use of Force.....	CLU.....	5
Use of Force/Decision Making.....	PTU.....	14
Vehicle Pursuits.....	OPN.....	30
Vehicle Stops & Occupant Control.....	OPN.....	19
Verbal Control.....	PTU.....	15
Victim Assistance.....	HWC.....	35
Weapons Inspection Procedures.....	FDU.....	12

**UNITS OF RESPONSIBILITY**

	<b><u>NO. OF HOURS</u></b>
ADMINISTRATIVE SUPPORT SECTION (ADM).....	52
CRIMINAL LAW UNIT (CLU).....	77
HUMAN BEHAVIOR UNIT (HBU).....	26
FIREARMS & DRILL UNIT (FDU).....	72
PHYSICAL TRAINING UNIT (PTU).....	100
OPERATIONS SECTION/PATROL (OPN/P).....	154
OPERATIONS SECTION/PATROL INVEST. (OPN/PI).....	65
OPERATIONS SECTION/TRAFFIC (OPN/T).....	58
COMPUTER SKILLS UNIT (CSU).....	1
HAROLD WASHINGTON COLLEGE.....	<u>164</u>
TOTAL	769

**COURSE TITLES & SYNOPSES**

**PROGRAM TITLE:** CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM

**PROGRAM NUMBER:** 96-005

<b>ADMINISTRATIVE TIME</b>	<b>STATE REQUIRED (3)</b>	<b>6 HOURS</b>
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These hours are allocated by the Assistant Deputy Superintendent for special needs. Included in this category are: the Welcome Address, a session on Discipline, I.D. Photos, Red Cross Blood Donation, a Commander's Hour which is used for handing out soft body armor, an hour for distribution of helmets and batons and an hour reserved for the Fraternal Order of Police-Chicago Lodge No.7.

ADMINISTRATIVE SUPPORT SECTION (ADM)

<b>MILITARY SALUTING</b>	<b>1 HOUR</b>
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This hour is devoted to instructing trainees in the proper way to salute. Trainees will become proficient in saluting, which is a necessary maneuver at the graduation ceremony.

ADMINISTRATIVE SUPPORT SECTION/HRI

<b>INTERNAL AFFAIRS DIVISION</b>	<b>3 HOURS</b>
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The duties and functions of the IAD will be explained to the trainees during this hour. The coordination of assigned Complaint Register Numbers and disciplinary matters involving alleged or suspected violations of statutes, ordinances, and Department rules and directives will be discussed.

ADMINISTRATIVE SUPPORT SECTION (ADM)  
GUEST: INTERNAL AFFAIRS DIVISION

**COURSE TITLES & SYNOPSES**

**PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM**

**PROGRAM NUMBER: 96-005**

<b>UNIFORM INSPECTION</b>
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<b>4 HOURS</b>
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These hours are allocated for a primary and formal inspection of the recruits' uniform and equipment to ensure compliance with Department directives and the serviceability of required items. The first two hours are a preliminary inspection by Training Division Staff. The second and third hours are for the formal inspection conducted by inspectors of the Auditing & Internal Control Division.

**ADMINISTRATIVE SUPPORT SECTION (ADM)**

**GUEST: AUDITING & INTERNAL CONTROL DIVISION**

<b>BOMB &amp; ARSON SECTION</b>
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<b>1 HOUR</b>
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The trainees will be given a lecture, discussion and audio visual presentation concerning procedures and responsibilities involved in bomb threats and bombing incidents. The instructor will focus on making the trainees aware of the hazards connected with explosives and explosive devices.

**ADMINISTRATIVE SUPPORT SECTION (ADM)**

**GUEST: BOMB & ARSON SECTION**

<b>MEDICAL ROLL POLICY</b>
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<b>1 HOUR</b>
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A member of the Medical Services Section will present the trainee with the Department's medical roll policy and explain the procedures, benefits and responsibilities of Department members in using the medical roll.

**ADMINISTRATIVE SUPPORT SECTION (ADM)**

**GUEST: MEDICAL SERVICES SECTION**

**COURSE TITLES & SYNOPSES****PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM****PROGRAM NUMBER: 96-005****EXAMINATIONS****STATE REQUIRED (13)****18 HOURS**

Eight one-hour examinations are conducted bi-weekly. In addition, a two-hour midterm and a two-hour final exam are administered. Trainees must achieve a cumulative passing grade of 70% on these tests. Also, a Use-of-Force exam (requiring 100% performance), state firearms exam, and the State Certification Exam are administered.

ADMINISTRATIVE SUPPORT SECTION (ADM)  
HOMEROOM INSTRUCTOR (HRI)

**CRITIQUES****STATE REQUIRED (10)****10 HOURS**

After each of the eight bi-weekly examinations, recruits are given a review of the previous test and a critique to complete. The recruits offer their opinions and suggestions on how to improve the quality of instruction and the overall program. Furthermore, recruits are given a two-hour opportunity to critique the basic recruit program, as a whole, at the end of their training.

ADMINISTRATIVE SUPPORT SECTION (ADM)  
HOMEROOM INSTRUCTOR (HRI)

**COURSE ORIENTATION****STATE REQUIRED (2)****4 HOURS**

Upon arrival at the Academy, trainees are acquainted with their responsibilities during their next twenty-four weeks. The goals of the training program are discussed, and performance standards are outlined. Rules and regulations governing their conduct in the Academy are fully explained. The final hour in this block of instruction is dedicated to Command Formations.

ADMINISTRATIVE SUPPORT SECTION (ADM)  
HOMEROOM INSTRUCTOR (HRI)

**COURSE TITLES & SYNOPSES**

**PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM**

**PROGRAM NUMBER: 96-005**

**GRADUATION**

**STATE REQUIRED (2)**

**2 HOURS**

These two hours of the program have been set aside for the purpose of formal graduation ceremony. This ceremony equates with the two-hour graduation ceremony in the State required 400 hour curriculum.

**ADMINISTRATIVE SUPPORT SECTION (ADM)**

**CREDIT UNION**

**1 HOUR**

This hour is dedicated to explaining the function of the credit union within the Chicago Police Department. Payroll deduction, loans, etc. will be discussed in detail.

**ADMINISTRATIVE SUPPORT SECTION (ADM)**

**GUEST SPEAKER: CREDIT UNION**

**PENSION BOARD**

**1 HOUR**

This hour will acquaint the trainees with the function of the Pension Board. Employee benefits will also be discussed in detail.

**ADMINISTRATIVE SUPPORT SECTION (ADM)**

**GUEST SPEAKER: PENSION BOARD**

**CRIMINAL OFFENSES IN ILLINOIS**

**STATE REQUIRED (16)**

**28 HOURS**

The purpose of this block of instruction is to provide the trainee with an overview of criminal activity as defined in ILCS 720 of the Illinois Criminal Code. Instructional emphasis throughout this course will be on the significant elements of those offenses which the recruit is most likely to encounter during the performance of regular patrol duties. State learning module: LAW.

**CRIMINAL LAW UNIT (CLU)**

**COURSE TITLES & SYNOPSES**

**PROGRAM TITLE:** CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM

**PROGRAM NUMBER:** 96-005

**COURT ORGANIZATION**

**1 HOUR**

The organizational structure of the court system, both Federal and Local, will be studied with attention directed to judicial jurisdiction, trial courts, and appellate courts. Court assignment procedures used by the Chicago Police Department will also be discussed.

CRIMINAL LAW UNIT (CLU)

**235 Illinois Compiled Statutes**

**1 HOUR**

The primary purpose of this instructional unit is to develop the trainee's ability to recognize violations of laws regulating the possession and sale of alcoholic beverages. Subject matter will include: explanation of the restrictions on the sale of alcohol to minors; the legal elements of illegal possession of alcohol by a minor; misrepresentation of age by a minor to purchase alcohol; the law regarding open containers of alcoholic beverages in a motor vehicle; and the necessary information to gather in liquor license violations.

CRIMINAL LAW UNIT (CLU)

**USE OF FORCE**

**STATE REQUIRED (2)**

**5 HOURS**

This block of instruction will provide the trainee with an in-depth understanding of the legal aspects of the use of physical force by peace officers, with reference to the case of "Tennessee vs. Garner." This will form the foundation of this course. State Learning Module: LAW

CRIMINAL LAW UNIT (CLU)



**COURSE TITLES & SYNOPSES**

**PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM**

**PROGRAM NUMBER: 96-005**

<b>IDENTIFICATION PROCEDURES STATE REQUIRED (1)</b>
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<b>1 HOUR</b>
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This class will explain to the trainee the three common ways used to arrive at the identification of a suspect: line-up, show-up, and photograph review. The trainees will be acquainted with the proper procedures to use and the legal challenges which can arise from their improper use. State Learning Module: LAW.

CRIMINAL LAW UNIT (CLU)

<b>MUNICIPAL CITY CODE</b>
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<b>3 HOURS</b>
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Trainees will be provided with a working knowledge of the City of Chicago Municipal Code, with emphasis on the sections most commonly referred to by the Patrol Officer.

CRIMINAL LAW UNIT (CLU)

<b>JUVENILE LAW</b>
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<b>STATE REQUIRED (8)</b>
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<b>4 HOURS</b>
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The purpose of this unit of instruction is to develop in the recruit an understanding of 705 ILCS, - Juvenile Court Act. Statutory provisions applicable to minors such as petitions for delinquency, station adjustments, and adjudicatory hearings, will be explained.

\*See also: Juvenile Processing (State title) and Patrol Decisions-Juvenile Matters where some SPO's can be found regarding this subject.

CRIMINAL LAW UNIT (CLU)

**COURSE TITLES & SYNOPSES**

**PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM**

**PROGRAM NUMBER: 96-005**

**LAWS OF ARREST, SEARCH & SEIZURE STATE REQUIRED (14) 15 HOURS**

The purpose of this block of instruction is to provide the trainee with a basic understanding of the legal requirements (statutory and case law) attendant to the proper exercise of the authority vested in a police officer to arrest, search, seize, stop and frisk. Instruction will be directed not only toward the specific statutory provisions and wording of court decisions, but also toward the concepts and theories upon which these requirements are based. State Learning Module: LAW.

**CRIMINAL LAW UNIT (CLU)**

**FIRST AMENDMENT INVESTIGATIONS**

**1 HOUR**

This hour will provide the trainees with information regarding fundamental freedoms delineated in the 1st and 4th Amendments (made applicable to the states by the 14th Amendment) to the U.S. Constitution. The constraints under which the police must operate while conducting investigative and crime prevention functions will be explained. This is mandated by court decree.

**CRIMINAL LAW UNIT (CLU)**

**CIVIL RIGHTS & CIVIL LIABILITY**

**STATE REQUIRED (2) 2 HOURS**

The purpose of this unit is to make the trainees aware of not only the special rights conferred on a peace officer, but also the special responsibilities and potential liability of the peace officer and employing agency. The current directive on Civil Rights will be fully discussed with emphasis directed toward 18 U.S.C.A. 242, 42 U.S.C.S., 1983 and 105 Illinois Compiled Statutes, 5/13-2. State Learning Module: LAW.

**CRIMINAL LAW UNIT (CLU)**

**COURSE TITLES & SYNOPSES****PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM****PROGRAM NUMBER: 96-005****POLICE JURISDICTION****1 HOUR**

This class is a discussion of the authority of a peace officer and the limitations of that authority with respect to the code of law being enforced, the geographic location in which it is enforceable, and the person to be arrested. Various exceptions to these limitations of law, area, and person will be explained.

**CRIMINAL LAW UNIT (CLU)****LAWS OF ADMISSIONS****STATE REQUIRED (2)****2 HOURS**

The purpose of this class is to acquaint the trainees with the meaning and purpose of specific Constitutional safeguards, and with the judicial guidelines which have been established in the area of admissions and confessions. Special emphasis will be given to assure student understanding of the manner in which admissions and confessions are to be received and the consequences of failing to comply with judicial guidelines.

**State Learning Module: LAW.****CRIMINAL LAW UNIT (CLU)****RIGHTS OF THE ACCUSED****STATE REQUIRED (2)****2 HOURS**

The concept in a criminal proceeding that a person is innocent until proven guilty is fundamental to our common law system of justice. This pre-adjudication period is deemed a very critical period in the criminal justice system, and this two-hour block of instruction will cover the rights a person is entitled to after being arrested and detained in police custody.

**CRIMINAL LAW UNIT (CLU)**

**COURSE TITLES & SYNOPSES****PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM****PROGRAM NUMBER: 96-005****DEADLY FORCE****2 HOURS**

Having been taught the legal aspects of the use of force, recruits will now be trained in the more stringent policies of the Chicago Police Department governing the use of deadly force. This policy is entitled "Protection of Life" and has been developed by a select committee to reduce the potential for the unwarranted use of deadly force while ensuring the safety of police officers and citizens alike.

**CRIMINAL LAW UNIT (CLU)****RULES OF EVIDENCE****STATE REQUIRED (4)****4 HOURS**

This unit of instruction will establish an understanding in the trainee of the meaning and importance of evidence. Definitions of the various types of evidence will be explained; and legal restrictions affecting the admissibility of evidence will be explored.

**CRIMINAL LAW UNIT (CLU)****CASE PREPARATION & COURTROOM TESTIMONY****3 HOURS****STATE REQUIRED (2)**

This unit will emphasize the importance of presenting a case to the prosecutor in a clear, concise and complete manner. It will also stress the essential elements for responsive and responsible officer testimony in court.

**\*State Learning Module: Law****CRIMINAL LAW UNIT (CLU)**

**COURSE TITLES & SYNOPSES****PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM****PROGRAM NUMBER: 96-005**

<b>COURTROOM DEMONSTRATION</b>	<b>STATE REQUIRED (2)</b>	<b>2 HOURS</b>
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Based upon the information the trainee gathered during the Crime-Scene Practicum, this unit of instruction will provide the recruit with a practical exercise in courtroom proceedings. The trainee will have to testify and be cross-examined. In addition, Department procedures for attending court will be discussed. These include: signing in, locating and conferring with the Assistant State's Attorney/Corporation Counsel, and examining court documents to ensure proper preparation of the case.

\*State Learning Module: Law

CRIMINAL LAW UNIT (CLU)

<b>DOMESTIC VIOLENCE</b>	<b>STATE REQUIRED (4)</b>	<b>7 HOURS</b>
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This unit is intended to develop an understanding of the nature and frequency of domestic violence, the problems encountered by battered women, and the positive impact that law enforcement can have on this problem. It will be emphasized that when an incident of domestic violence occurs, there is a crime; there is a victim and a perpetrator; arrest and prosecution is an appropriate response. The "Order of Protection" will also be fully discussed.

\*State Learning Module: Human Behavior, Battered Women

HUMAN BEHAVIOR UNIT (HBU)

<b>POLICE MORALITY</b>	<b>STATE REQUIRED (4)</b>	<b>4 HOURS</b>
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The purpose of this unit of instruction is to formulate an understanding and adherence to the degree of ethical and moral behavior expected of police officers, in both their personal and professional lives.

\*State Learning Module: Human Behavior.

HUMAN BEHAVIOR UNIT (HBU)

**COURSE TITLES & SYNOPSES**

**PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM**

**PROGRAM NUMBER: 96-005**

<b>CRISIS INTERVENTION/DISTURBANCE CALLS STATE REQUIRED (6)</b>	<b>10 HOURS</b>
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This course will: introduce the trainees to the broad range of activities termed "crisis intervention;" explain underlying causes of crisis situations; inform the trainees of potential dangers involved in applying crisis techniques; and provide role-playing situations using various media in which the trainees will experience hands-on crisis intervention techniques.

\*State Learning Module: Human Behavior.

HUMAN BEHAVIOR UNIT (HBU)

<b>PATROL DECISION-MAKING JUVENILE MATTERS STATE REQUIRED (2)</b>	<b>2 HOURS</b>
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This unit of instruction is intended to emphasize the behavioral aspects of dealing with the juvenile offender. Topics include background information on typical youthful behavior patterns, e.g., peer conformity and rebellion against authority. This information will serve as a basis for recommending method of communicating with juveniles.

\*See Juvenile Law & Juvenile Processing

State Learning Module: Human Behavior

HUMAN BEHAVIOR UNIT (HBU)

<b>SEXUAL HARASSMENT</b>	<b>3 HOURS</b>
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This program is designed to inform, educate and enhance the trainee's understanding of the legal aspects of sexual harassment and the Chicago Police Department's policy concerning sexual harassment. Trainees will discuss the type of behavior which may constitute sexual harassment and the possible legal consequences for such behavior.

Operations/Human Behavior Unit (HBU)

**COURSE TITLES & SYNOPSES****PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM****PROGRAM NUMBER: 96-005**

<b>FIREARMS TRAINING</b>	<b>STATE REQUIRED (40)</b>	<b>54 HOURS</b>
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This course is based upon the firearms training requirements mandated for all peace officers by Public Act 84-47. It is designed to acquaint the trainees with the physical, legal, and moral hazards associated with the misuse of firearms. The course will provide general and specific safety rules for handling various types of firearms, and it will develop the individual's ability to use firearms effectively and proficiently.  
(Revised Jan, '92)

\*State Police Proficiency Module: Firearms Orientation & Safety, Weapons Care, Training, Night Shooting, Shotgun Familiarization, Decision Making and Situational Shooting

**FIREARMS AND DRILL UNIT (F/D)**

<b>WEAPONS INSPECTION PROCEDURES</b>	<b>2 HOURS</b>
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Trainees will be taught the Chicago Police Department's procedures for inspecting weapons, normally conducted at roll calls by the watch commander. Trainees will be expected to demonstrate the safe and proper method of drawing the weapon and displaying the weapon at a supervisor's command. Furthermore, trainees must demonstrate knowledge and proper usage of the firearms safety center.

**FIREARMS AND DRILL UNIT (F/D)**

<b>MILITARY DRILL &amp; FORMATIONS</b>	<b>7 HOURS</b>
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By means of demonstration and individual participation in close-order drill formations, the trainee will be able to execute the military movements necessary to perform:  
Academy and District inspections, revolver inspection, ceremonial movements, and Department squad and platoon formations.

**FIREARMS AND DRILL UNIT (F/D)**

**COURSE TITLES & SYNOPSES**

**PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM**

**PROGRAM NUMBER: 96-005**

**REVOLVER FAMILIARIZATION COURSE**

**5 HOURS**

Recruit officers with the pistol as their primary weapon will be familiarized with the Department-Approved revolver. Each officer will be oriented in the nomenclature and functioning of the revolvers by class presentation with red-barrel revolvers. Officers will also fire 30 rounds of ammunition for familiarization with each of the three manufacturers of revolvers. On completion the officer will possess a basic working knowledge of the revolver.

**FIREARMS & DRILL UNIT (FDU)**

**CROWD CONTROL**

**4 HOURS**

Whereas the class on Crowd Behavior dealt with the behavioral aspects of individuals in a crowd, this course concentrates on specific squad and platoon movements used in crowd control. There will be emphasis on the use and care of special equipment such as helmets, gas masks and batons. Additionally, the special procedures for making arrests in a riot situation will be demonstrated and practiced.

**\*State Police Proficiency Module: See Crowd Behavior (1) hr.**

**FIREARMS AND DRILL UNIT (F/D)**

**PHYSICAL TRAINING ORIENTATION**

**2 HOURS**

Trainees are familiarized with the physical conditioning and personal-defense standards which they must meet for successful course completion. They will be provided with printed material describing potential training injuries, how to treat them and how to prevent them. Discussion will then move from these topics to the detrimental effects of cigarette smoking on health, physical conditioning, and the performance of police duties.

**PHYSICAL TRAINING UNIT (PTU)**



**COURSE TITLES & SYNOPSES**

**PROGRAM TITLE:** CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM

**PROGRAM NUMBER:** 96-005

<b>PHYSICAL TRAINING</b>	<b>STATE REQUIRED (40)</b>	<b>40 HOURS</b>
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Based upon the standards recently adopted by the State Training Board, these hours are designed to ensure that the trainee possesses the physical abilities required of today's law enforcement officer. In conjunction with the physical conditioning aspect of the course, the trainee will receive instruction in defensive tactics as developed by Police Safety Systems Inc., a program which has been adopted internationally throughout the Law Enforcement community.

\*State Police Proficiency Module: Physical Skills & Personal Defense

PHYSICAL TRAINING UNIT (PTU)

<b>USE OF FORCE/DECISION MAKING</b>	<b>4 HOURS</b>
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Recruits will receive information to identify subject actions and appropriate control options for a safe and timely application of force.

PHYSICAL TRAINING UNIT (PTU)

<b>CHEMICAL WEAPONS/LECTURE</b>	<b>2 HOURS</b>
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Through lecture, training aids, and class participation, the trainee will be taught procedures and responsibilities in the utilization of Oleoresin Capsicum. The trainee will also be made aware of the hazards associated with the deployment of O.C. as well as first-aid and decontamination procedures.

PHYSICAL TRAINING UNIT (PTU)

**COURSE TITLES & SYNOPSSES**

**PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM**

**PROGRAM NUMBER: 96-005**

**VERBAL CONTROL**

**2 HOURS**

Recruits will develop verbalization skills and procedures to defuse and/or control physical conflict, thereby reducing the possibility of unnecessary force.

**PHYSICAL TRAINING UNIT (PTU)**

**POLICE CONTROL TACTICS**

**50 HOURS**

Recruits will demonstrate minimum proficiency for a safe, timely and appropriate application of dynamic response sequences within the training environment. This includes applications against single and multiple assailants, resisters and cooperative subjects; as well as other complex physical control problems in compliance with department standards.

**PHYSICAL TRAINING UNIT (PTU)**

**DEPARTMENT AUTOMATION PROGRAMS**

**1 HOUR**

This hour is devoted to making the trainees aware of the current technology used by the Chicago Police Department. Included in this presentation is an overview of the latest software programs used by the Chicago Police Department.

**COMPUTER SKILLS UNIT (CSU)**

**DEPARTMENT ORGANIZATION**

**1 HOUR**

This hour is devoted to explaining the general organizational structure of the Chicago Police Department. Chain of command, rank structure, and the functions of the various bureaus, divisions, and units of the Department are outlined.

**OPERATIONS SECTION/PATROL (OPN/P)**

**COURSE TITLES & SYNOPSES****PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM****PROGRAM NUMBER: 96-005****PATROL PROCEDURES****STATE REQUIRED (8)****8 HOURS**

This block of instruction will provide the trainee with knowledge of patrol techniques. Instructional emphasis is placed on: the functions of patrol; methods of conducting patrol; preparation for patrol; responding to calls under a variety of circumstances; how to conduct field interviews; and how to handle various emergency situations. Role-playing scenarios involving problematic decision-making will be included.

\*SPO's for Service Calls (2 hours) covered.

OPERATIONS SECTION/PATROL (OPN/P)

**CHICAGO ALTERNATIVE POLICING STRATEGY****27 HOURS**

This block of instruction will instill in the trainee an understanding of the Chicago Alternative Policing Strategy (CAPS) concept and its underlying philosophical blend of community-oriented policing and problem-oriented policing designed to address Chicago's unique conditions and characteristics. The Departments organizational structure and operational procedures necessary to support this concept will be explained. The individual skills necessary to become an effective member of a CAPS-oriented police department, such as problem solving, communicating and resource identification and utilization will be strengthened through discussion and practical exercises.

OPERATIONS SECTION (OPN/P)

## COURSE TITLES &amp; SYNOPSES

PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM

PROGRAM NUMBER: 96-005

LAW ENFORCEMENT DRIVING	STATE REQUIRED (12)	35 HOURS
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This course of instruction consists of classroom instruction and a driving practicum. The first five hours are classroom lecture and audio/visual presentations which will demonstrate defensive driving techniques to the trainees. Topics to be explained during this portion of the class are: emergency driving; the psychology of drivers; vehicle dynamics; driving hazards; the use of occupant restraints (safety belts); and civil liabilities of law enforcement drivers. The above segment is conducted by the Patrol Division's Traffic Section.

Instruction then continues at an on-site location in a segment of practicum exercise training which consists of a practical exercise also conducted by the Patrol Division's Traffic Section. This entails performance driving and familiarization with other department vehicles such as the Police All Purpose Vehicle (PAPV) and Squadrol.

\*State Police Proficiency Module

OPERATIONS SECTION (OPN/P)

GUEST: TRAFFIC SAFETY SECTION

EMERGENCY PLANS	1 HOUR
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This class will familiarize trainees with the formalized procedures established by the Department for responding to and handling large-scale emergency situations. Immediate Emergency Plans and Special Response Plans will be explained in detail.

OPERATIONS SECTION/PATROL (OPN/P)

DISASTER SCENES & PROCEDURES	1 HOUR
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This hour will continue the explanation of material introduced in Emergency Plans but will focus more specifically on the duties, responsibilities and procedures involved in the event of a major disaster.

OPERATIONS SECTION/PATROL (OPN/P)

**COURSE TITLES & SYNOPSES****PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM****PROGRAM NUMBER: 96-005**

<b>FIELD CASE REPORTING</b>	<b>STATE REQUIRED (12)</b>	<b>40 HOURS</b>
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This course will focus on the presentation of field case report forms used by the Chicago Police Department. Trainee will learn how to determine, classify, and accurately report a variety of types of incidents. The Uniform Crime Reporting System will be explained in depth. The necessity for obtaining and correctly recording data on a case report will be emphasized as the fundamental source of future informational needs such as crime analysis, case prosecution and manpower allocation.

\*State Learning Module: Patrol, Report Writing

OPERATIONS SECTION/PATROL (OPN/P) 32 HOURS

HAROLD WASHINGTON COLLEGE (HWC) 8 HOURS

<b>DEPARTMENT POLICY AND PROCEDURES</b>	<b>1 HOUR</b>
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Trainees will be introduced to the Department's policy and procedures with reference to sanctioned absence, to include: days off, lunch periods, compensatory time, furlough, and leave of absence. A representative from the Medical Services Section will also explain Medical Roll policy and procedures.

OPERATIONS SECTION/PATROL (OPN/P)

<b>DISCIPLINARY PROCEDURES/RULES &amp; REGULATIONS</b>	<b>3 HOURS</b>
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Departmental policy and procedures, as they relate to resolving disciplinary problems and the positive effects of discipline are the topics of this class. Trainees will receive booklets containing the Department's Rules and Regulations which will govern their conduct both on and off duty during their entire career with the Chicago Police Department.

OPERATIONS SECTION/PATROL (OPN/P)

**COURSE TITLES & SYNOPSES****PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM****PROGRAM NUMBER: 96-005****OCCUPATIONAL EXPOSURE TO DISEASE****3 HOURS**

These three hours are devoted to instructing trainees in the Bloodborne Pathogens Standard. This training is mandated by the Illinois Department of Labor. These hours of instruction explain the procedures to follow is exposed to certain diseases such as Hepatitis and Aids. The Departments Hepatitis B Vaccination Program is also explained in detail.

**OPERATIONS SECTION/PATROL (OPN/P)****POLICE COMMUNICATIONS****STATE REQUIRED (2)****4 HOURS**

This class consists of lecture, discussion, and demonstrations on the appropriate use of communication techniques. Emphasis is placed on radio and telephone procedures including message formation, courtesy and basic Federal Communication Commission rules. The functions of the Communication Operations Section are explained and practice with the multi-channel hand held personal portable radio is given.

**\*State Learning Module: Patrol****OPERATIONS SECTION/PATROL (OPN/P)****VEHICLE STOPS AND OCCUPANT CONTROL****8 HOURS****STATE REQUIRED (8)**

This class deals with the mechanics of safely exerting physical control over individuals occupying a motor vehicle. Lecture, discussion, and practical exercises are used to teach the proper procedures in stopping and approaching a vehicle, removing its occupants, arresting and searching suspects, and transporting arrestees in a manner which affords the greatest safety to the police officer and his/her partner.

**OPERATIONS SECTION/PATROL (OPN/P)**

**COURSE TITLES & SYNOPSES****PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM****PROGRAM NUMBER: 96-005****CRIMES IN PROGRESS****STATE REQUIRED (3)****3 HOURS**

This unit of instruction will provide the trainees with an understanding of the duties and responsibilities relevant to crimes in progress incidents. Special emphasis will be given to responsive and responsible driving, approach, arrival and on scene duties, and effective search techniques.

**OPERATIONS SECTION/PATROL (OPN/P)****CRIMES IN PROGRESS PRACTICUM****STATE REQUIRED (4)****4 HOURS**

This practical exercise is intended to provide each trainee the opportunity to practice the skills taught in the class "Crimes in Progress." Trainees will develop, through hands-on experience, the skills necessary for safe response, deployment of assisting units, searching buildings, and apprehending offenders.

**OPERATIONS SECTION/PATROL (OPN/P)****DESK, LOCKUP AND REVIEW OFFICE DUTIES****2 HOURS**

This class will acquaint the trainees with the numerous forms and reports prepared in a Chicago Police Department District station, such as: transmittal forms, bond books, lock-up keeper's reports, and arrest reports. An emphasis on suicides in lockups will also be included in this instruction. This block of instruction will enable the recruit to see how proper completion and utilization of these forms contribute to the achievement of the Department's goals.

**OPERATIONS SECTION/PATROL (OPN/P)**

**COURSE TITLES & SYNOPSES**

**PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM**

**PROGRAM NUMBER: 96-005**

**SQUADROL DUTIES**

**1 HOUR**

In this class the trainee will be acquainted with Departmental policies and procedures relating to the operation of a Squadrol. The trainees will be taught how to transport prisoners (male, female and juvenile), sick or injured persons, deceased persons, police personnel, and recovered property. Current practices regarding the care and treatment of incapacitated persons will be explained. Proper maintenance and operation of squadrol equipment will also be discussed.

**OPERATIONS SECTION/PATROL (OPN/P)**

**OFFICER SURVIVAL**

**9 HOURS**

Through lecture, discussion, videotape, and practicums, trainees will review the proper procedures to be used in high-risk and shooting incidents. Tactics which are helpful in reducing risk to the officer will be presented, discussed and practiced. Included are simulations of: arrests of armed suspects, removal of suspects from vehicles, searching arrestees and proper use of handcuffs. A discussion period follows the simulations for purposes of evaluation of the incident and actions taken.

**OPERATIONS SECTION/PATROL (OPN/P)**

**PATROL SPECIALIST PANEL**

**3 HOURS**

Immediately prior to reporting for field training, a group of active Patrol Specialists is brought to the Academy to conduct a round-table discussion with the recruits. The topics will center around what the Patrol Specialist will expect from the recruit and what the recruit can expect from the Patrol Specialist.

**OPERATIONS SECTION/PATROL (OPN/P)**



**COURSE TITLES & SYNOPSES**

**PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM**

**PROGRAM NUMBER: 96-005**

**MOBILE COMPUTER TERMINAL**

**2 HOURS**

The trainees will be given a lecture, audio visual, and class participation presentation on the Department's computerized information system accessed through mobile terminals fixed in certain squad cars throughout the city. They will learn how to request information on license plates, vehicle identification numbers, and wanted persons through this system.

**OPERATIONS SECTION/PATROL (OPN/P)**

**ORDINANCE COMPLAINT FORMS**

**1 HOUR**

The trainees will be acquainted with the procedure for the use and preparation of the Ordinance Complaint to enforce violations of the Municipal Code and Park District Ordinances.

**OPERATIONS SECTION/PATROL (OPN/P)**

**EVIDENCE AND RECOVERED PROPERTY**

**2 HOURS**

This unit of instruction will: familiarize the trainees with the Department procedures for handling evidence and recovered property; instruct them on proper forms completion; explain policy regarding turning property over to its rightful owner; and acquaint the trainee with the procedures for court ordered disposition of evidence.

**OPERATIONS SECTION/PATROL (OPN/P)**

**SOFT BODY ARMOR**

**1 HOUR**

The trainee will learn the benefits of wearing soft body armor through lecture and discussion. Members of the Chicago Police Department who have been saved by wearing their soft body armor will present their story to trainees.

**OPERATIONS SECTION/PATROL (OPN/P)**

**COURSE TITLES & SYNOPSES**

**PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM**

**PROGRAM NUMBER: 96-005**

**TO-FROM-SUBJECT REPORTS**

**2 HOURS**

This class will instruct the trainees in the proper preparation of the fundamental report of the Chicago Police Department. Emphasis will be placed on proper format and appropriate uses of the report.

**OPERATIONS SECTION/PATROL (OPN/P)**

**FINGERPRINTING**

**STATE REQUIRED (4)**

**2 HOURS**

This unit of instruction will emphasize: the properties of fingerprints which allow their use as a positive means of identification; the use of rolled impressions in law enforcement; proper methods of fingerprinting and palm printing individuals; and proper techniques for developing and lifting latent prints.

**State Police Proficiency Module: 2 hrs. in practical exercise.**

**OPERATIONS SECTION/PATROL INVEST. (OPN/PI)**

**LEGAL ASPECTS OF CANNABIS & CONTROLLED SUBSTANCES  
STATE REQUIRED (2)**

**2 HOURS**

These hours will acquaint the trainees with Chapter 720 ILCS and Chapter 720 ILCS, Section 635/1 of the Criminal Code. They will learn the legal elements and definitions contained in the Cannabis Control, Controlled Substances and Hypodermic Syringes and Needles Acts. The Five Schedules of the Controlled Substances Act, elements of first offender probation, and misuse of prescription forms are some of the topics discussed.

**\*State Learning Module: Law**

**OPERATIONS SECTION/PATROL INVESTIGATIONS (OPN/PI)**

**COURSE TITLES & SYNOPSES**

**PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM**

**PROGRAM NUMBER: 96-005**

<b>CANNABIS AND CONTROLLED SUBSTANCES</b>	<b>6 HOURS</b>
<b>STATE REQUIRED (6)</b>	

This course of instruction will develop the trainees knowledge and skills necessary to conduct effective drug investigations and arrests at the patrol level. Instruction will include: sight identification of commonly used drugs, methods of their use and sale on the street, behaviors symptomatic of drug use, and the psychological and physical effects of drug abuse.

\*State Learning Module: Patrol

OPERATIONS SECTION /PATROL INVESTIGATIONS (OPN/PI)

<b>CRIMES AGAINST PROPERTY</b>	<b>STATE REQUIRED (2)</b>	<b>4 HOURS</b>
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This block of instruction is intended to give the trainees a thorough knowledge of various crimes against property, and techniques necessary to effectively investigate these offenses. Special emphasis will be placed on the crimes of burglary, theft, deceptive practice and arson investigations.

OPERATIONS SECTION/PATROL INVEST. (OPN/PI)

<b>MOTOR VEHICLE THEFT</b>	<b>STATE REQUIRED (4)</b>	<b>4 HOURS</b>
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The trainees will be given a lecture, discussion, and audio-visual presentation of the auto-theft problem, as well as the Department's policies and procedures relating to this topic. A demonstration of techniques and devices used by auto thieves will be included. Instruction on the Stolen Motor Vehicle Recovery System is included.

OPERATIONS SECTION/PATROL INVEST. (OPN/PI)

**COURSE TITLES & SYNOPSES**

**PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM**

**PROGRAM NUMBER: 96-005**

<b>CRIMES AGAINST PERSONS</b>	<b>STATE REQUIRED (4)</b>	<b>7 HOURS</b>
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This course is designed to provide trainees with the skills, procedures, techniques and capabilities involved in the investigation of crimes against persons. Instruction will be directed toward ensuring effective preliminary investigation techniques to satisfy the legal requirements of case prosecution.

OPERATIONS SECTION/PATROL INVEST. (OPN/PI)

<b>CUSTODIAL INTERVIEWS</b>	<b>STATE REQUIRED (4)</b>	<b>4 HOURS</b>
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The trainees will be provided with general principles and techniques of interviewing and interrogating persons. This will also include the taking of written statements. The psychological and environmental factors affecting the climate of an interview will be stressed.

OPERATIONS SECTION/PATROL INVEST. (OPN/PI)

<b>CUSTODY, ARREST &amp; BOOKING PROCEDURES</b>	<b>3 HOURS</b>
<b>STATE REQUIRED (2)</b>	

Proper procedures for taking persons into custody, processing arrests and completing the booking process are explored further in this block of instruction. Ensuring the safety of the police officer as well as the arrestee during each phase of processing are emphasized along with correct completion of all related reports.

OPERATIONS SECTION/PATROL INVEST. (OPN/PI)

**COURSE TITLES & SYNOPSES****PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM****PROGRAM NUMBER: 96-005**

<b>CRIME SCENE PROCESSING</b>	<b>STATE REQUIRED (12)</b>	<b>10 HOURS</b>
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This course (which includes a practicum) will emphasize the importance of evidence and key witnesses as aids to the police officer conducting criminal investigations. Instruction is directed toward a patrol officer's responsibilities at a crime scene including: protecting the scene, identifying witnesses, initial actions helpful in identifying the perpetrator, and proper techniques of searching the scene, collecting and preserving evidence.

SEE ALSO EVIDENCE AND RECOVERED PROPERTY(OPN/P).

OPERATIONS SECTION/PATROL INVEST. (OPN/PI)

<b>HAZARDOUS MATERIALS</b>	<b>STATE REQUIRED (8)</b>	<b>6 HOURS</b>
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The trainees will be given a lecture, discussion and audio-visual presentation concerning procedures and responsibilities involved in the production, storage, transportation, and disposal of toxic wastes and materials. Enforcement procedures and notification of regulatory agencies will be stressed. The hazards of exposure by Police and citizens, and prevention and treatment will be discussed.

\*State Traffic Learning Module

OPERATIONS SECTION/PATROL INVEST. (OPN/PI)

<b>JUVENILE PROCESSING</b>	<b>STATE REQUIRED (8)</b>	<b>2 HOURS</b>
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Departmental policies and procedures when arresting and/or detaining juveniles will be the subject of this class. The role and functions of other Departmental units, such as the Youth Division, will be explained in order that the processing of juvenile arrestees is accomplished efficiently and in accord with the provisions previously presented in the Juvenile Law Class.

\*See Juvenile Law and Patrol Decisions-Juvenile Matters  
State Learning Module: LAW

OPERATIONS SECTION/PATROL INVEST. (OPN/PI)

**COURSE TITLES & SYNOPSES**

**PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM**

**PROGRAM NUMBER: 96-005**

<b>FUNDAMENTALS OF INVESTIGATIONS</b>	<b>STATE REQUIRED (6)</b>	<b>1 HOUR</b>
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This unit of instruction will familiarize the trainees with the proper methods and techniques of conducting foot, mobile, and stationary surveillance.

SEE: Crimes Against Persons, Crimes Against Property.

OPERATIONS SECTION/PATROL INVEST. (OPN/PI)

<b>INCIDENT REPORTING PROCEDURES</b>	<b>14 HOURS</b>
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Trainees are placed into a simulated "Must-shoot" scenario requiring immediate police response. Afterwards, they must conduct an investigation of the incident, complete all required reports, and experience a "round-table" interview conducted by the on-duty A.D.S. and representatives of O.P.S. and the States Attorney's Office. Videotapes of the trainees are used to demonstrate correct or errant behaviors, thus allowing reinforcement or remedial instruction during the remaining weeks of training.

\*State Police Proficiency Module: Shoot, Don't Shoot Practical

OPERATIONS SECTION/PATROL INVEST. (OPN/PI)

<b>TRAFFIC LAW ENFORCEMENT</b>	<b>STATE REQUIRED (4)</b>	<b>4 HOURS</b>
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Given lectures and discussion periods, the trainee will develop an understanding of the role of traffic law enforcement in achieving motorized and pedestrian traffic safety. The use of selective enforcement to reduce accidents, the psychology of police/violator contacts, and various types of environment available to a patrol officer will be the topics covered.

OPERATIONS SECTION/TRAFFIC (OPN/T)

**COURSE TITLES & SYNOPSES****PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM****PROGRAM NUMBER: 96-005**

<b>ILLINOIS VEHICLE CODE/BAIL RULE</b>	<b>18 HOURS</b>
<b>STATE REQUIRED (18)</b>	

Given lectures, discussions and visual presentations, the trainees will learn: the strict construction of traffic laws and procedures for charging a traffic violator; the major differences in enforcing violations of state laws and city ordinances; vehicle registration requirements; driver licensing regulations; vehicle equipment requirements; and proper methods of preparing citations. Trainees will also learn to recognize driving behaviors which indicate the possibility of alcohol or drug influence.

**\*State Learning Module: LAW**

**OPERATIONS SECTION/TRAFFIC (OPN/T)**

<b>TRAFFIC CRASH INVESTIGATION</b>	<b>STATE REQUIRED (10)</b>	<b>10 HOURS</b>
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Given a lecture, visual presentation and discussion, the trainee will learn the role of accident investigation in traffic safety efforts. Trainees will be informed of Departmental policy, and will develop skill in investigating and reporting traffic accidents. The Occupant Restraint laws recently enacted by the Illinois legislature will be explained during this course.

**OPERATIONS SECTION/TRAFFIC (OPN/T)**

<b>TRAFFIC CRASH INVESTIGATION PRACTICAL EXERCISE</b>	<b>6 HOURS</b>
<b>STATE REQUIRED (6)</b>	

Several simulated traffic-accident scenarios will be presented to the trainees to develop their skills in applying the principles in Traffic Crash Investigation.

**OPERATIONS SECTION/TRAFFIC (OPN/T)**

**COURSE TITLES & SYNOPSES****PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM****PROGRAM NUMBER: 96-005****DRIVING UNDER THE INFLUENCE STATE REQUIRED (12) 12 HOURS**

This course deals with the problem of driving a vehicle under the influence of alcohol and drugs. The legal elements of these crimes will be delineated and methods of detecting the DUI driver will be taught. The latest Field Sobriety Testing procedures (Horizontal Gaze Nystagmus, Walk and Turn, etc.) will be demonstrated and practiced by the trainees. In addition, the course material will include proper form completion, case preparation, and Illinois' Implied Consent Law.

\*State Learning Module: Law, Drinking Driver Enforcement

OPERATIONS SECTION/TRAFFIC (OPN/T)

**TRAFFIC DIRECTION STATE REQUIRED (2) 2 HOURS**

Trainees will be introduced to the basic signals and gestures used by police officers in directing vehicular and pedestrian traffic. The uses of various equipment such as whistles, flashlights, and traffic cones will be demonstrated.

OPERATIONS SECTION/TRAFFIC (OPN/T)

**TRAFFIC DIRECTION PRACTICAL EXERCISE 5 HOURS**

After the classroom lecture, the trainees will report to the Loop Traffic Section in downtown Chicago. They will gain hands-on experience at directing traffic at busy intersections in the Central Business District of the city. Each trainee will be required to practice this skill under the direction of an experienced Intersection Control Officer.

GUEST: LOOP TRAFFIC SECTION  
OPERATIONS SECTION/TRAFFIC (OPN/T)



**COURSE TITLES & SYNOPSES****PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM****PROGRAM NUMBER: 96-005****VEHICLE PURSUITS****1 HOUR**

The trainees are taught the Chicago Police Department's policy on motor vehicle pursuits. Through lecture and discussions the trainee will learn when to pursue and responsible driving while in pursuit.

OPERATIONS SECTION/TRAFFIC (OPN/T)

**PERSONNEL DIVISION****5 HOURS**

During these hours, officer candidates complete various employment forms, job requirements and benefits are fully explained. The roles of the various units of the Personnel Division are also described so as to provide the candidates with information pertinent to their employment relationship with the Chicago Police Department.

HAROLD WASHINGTON COLLEGE (HWC)

**MODERN POLICE ROLE****STATE REQUIRED (4)****2 HOURS**

The primary purpose of this unit of instruction is to develop within the trainee a basic understanding of modern concepts of a police officer's role. Trainees come to the Academy with varied role perceptions which have been shaped by the entertainment media or limited personal contacts with law enforcement. These role perceptions may differ greatly from the modern primarily service-oriented, role of today's police officer.

\*State Learning Module: Human Behavior

HAROLD WASHINGTON COLLEGE (HWC)

**COURSE TITLES & SYNOPSES****PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM****PROGRAM NUMBER: 96-005**

<b>POLICE-CITIZEN RELATIONS</b>	<b>STATE REQUIRED (6)</b>	<b>6 HOURS</b>
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This course will give the trainee insight into the psychological principles of human behavior. An understanding of these elements will result in better relations between citizens and the police. Principles of communications, personality development and psychology will be presented in an audio and visual manner. Instruction is directed toward making the trainees aware of their responsibility to present a positive, decisive and meaningful image of themselves and the Department.

\*State Learning Module: Human Behavior

HAROLD WASHINGTON COLLEGE (HWC)

<b>EFFECTIVE WRITING</b>	<b>14 HOURS</b>
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This course is designed to enhance the trainee's written communication ability. Using police report narrative sections as the medium, fundamental writing principles such as punctuation, usage and sentence structure will be reinforced. As a result, trainees will be able to write clear, correct, complete and concise police reports.

\*Some State SPO's taught in Field Case Reporting

HAROLD WASHINGTON COLLEGE (HWC)

<b>CRIME PREVENTION</b>	<b>STATE REQUIRED (1)</b>	<b>1 HOUR</b>
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The purpose of this hour is to provide an overview of the strategies and techniques of crime prevention. It will also inform the trainees of simple and basic recommendations they can make to citizens regarding burglary, robbery, auto theft, and street crime prevention.

\*State Learning Module: Patrol

HAROLD WASHINGTON COLLEGE (HWC)

**COURSE TITLES & SYNOPSES****PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM****PROGRAM NUMBER: 96-005****INFORMATION SOURCES****STATE REQUIRED (2)****2 HOURS**

The effectiveness of law enforcement officers in conducting an investigation is proportional to their ability to develop and utilize informational resources. This unit of instruction will acquaint trainees with the many and varied sources of information that are available during the conduct of an investigation.

\*State Learning Module: Patrol

HAROLD WASHINGTON COLLEGE (HWC)

**NEWS MEDIA & POLICE OPERATIONS****1 HOUR**

Trainees receive instruction relative to Department policy governing the release of information to the news media. Special emphasis will be given to guidelines concerning the release of information, withholding or delaying the release of information, media authorization, and media access to crime scenes or disaster areas.

HAROLD WASHINGTON COLLEGE (HWC)

**STRESS BEHAVIOR****STATE REQUIRED (4)****4 HOURS**

During this block of instruction the trainee will be introduced to sources of job-related stress, as well as reactions to that stress and coping mechanisms. Trainees will learn to recognize symptoms of stress and will be made aware of certain psychological and physical skills to help them manage stressful situations.

\*State Learning Module: Human Behavior

HAROLD WASHINGTON COLLEGE (HWC)

**COURSE TITLES & SYNOPSES**

**PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM**

**PROGRAM NUMBER: 96-005**

<b>DEALING WITH VARIANT BEHAVIOR</b>	<b>STATE REQUIRED (4)</b>	<b>2 HOURS</b>
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This class provides an overview of different behaviors exhibited by persons afflicted with mental illness. It will give the trainees a broad informational base upon which they can reflect when encountering variant behaviors. This information will help the trainees recognize emotional deviants, and assist in formulating courses of action appropriate to each situation.

\*State Learning Module: Human Behavior

HAROLD WASHINGTON COLLEGE (HWC)

<b>OFFICE OF PROFESSIONAL STANDARDS</b>	<b>2 HOURS</b>
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A guest speaker from this unit will explain its role in the investigation of citizen complaints alleging improper use of force by Chicago Police Officers.

HAROLD WASHINGTON COLLEGE (HWC)

<b>STREET GANGS</b>	<b>4 HOURS</b>
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The trainees will be given a lecture and visual presentation of the various street gangs in Chicago. Gang symbols, clothing and colors will be displayed to increase the trainees' ability to identify gang members. Also, the role of the Gang Crimes Specialist regarding enforcement action, and developing information sources will be discussed.

HAROLD WASHINGTON COLLEGE (HWC)

**COURSE TITLES & SYNOPSES****PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM****PROGRAM NUMBER: 96-005****DIVERSITY MANAGEMENT****21 HOURS**

This block of instruction consists of lecture, discussion and role playing. It is designed to inform, educate and enhance the recruits' understanding of behavioral and communication variances arising from cultural background. The trainee will learn subtleties and nuances which will enable them to be more effective in dealing with people of diverse ethnic heritage.

**HAROLD WASHINGTON COLLEGE (HWC)****CHILD ABUSE****STATE REQUIRED (2)****3 HOURS**

The emphasis of this instruction is recognition of possible neglect and physical abuse cases involving children. The various reporting and referral procedures required in Illinois will be explained.

**\*State Learning Module: Human Behavior****HAROLD WASHINGTON COLLEGE (HWC)****HOSTAGE/BARRICADED/TERRORIST INCIDENTS****2 HOURS**

These hours will define and explain what factors constitute each type of incident listed above. Departmental policy will be outlined and the specialized units available to handle such incidents will be introduced. The trainees will also be instructed on the duties and responsibilities of the patrol officer when encountering an H/B/T incident.

**HAROLD WASHINGTON COLLEGE (HWC)**

**COURSE TITLES & SYNOPSES**

**PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM**

**PROGRAM NUMBER: 96-005**

**GAYS AND LESBIANS AND THE POLICE**

**2 HOURS**

Two hours are allocated to a representative of Chicago's Gay/Lesbian community to address the new recruits. These hours are directed at improving relations between the gay community and the Police Department by dispelling stereotypes and creating an understanding of their lifestyles.

HAROLD WASHINGTON COLLEGE (HWC)

**VICTIM ASSISTANCE**

**2 HOURS**

This training will explain the referral process available to provide assistance to victims of certain designated crimes in Illinois. It is designed to reduce the impact of violent crime on victims and heighten the police officer's sensitivity to such persons.

HAROLD WASHINGTON COLLEGE (HWC)

**ROLE ISSUES IN MODERN POLICING**

**2 HOURS**

The purpose of this class is to provide an open forum to discuss the personal thoughts and issues that recruits consider as they approach their first assignment. Panels of working, highly experienced police officers from the field are selected to share their learning experiences and to answer questions raised by the recruits.

HAROLD WASHINGTON COLLEGE (HWC)

**COURSE TITLES & SYNOPSES****PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM****PROGRAM NUMBER: 96-005****PROBLEMS IN HUMAN BEHAVIOR****35 HOURS**

This course involves lecture, discussion and a variety of role playing situations. It is designed to give the trainees practice in applying psychological ideas and skills to police problems. Topics addressed include: stress management, interpersonal communication, managing conflict and handling emotionally disturbed people.

HAROLD WASHINGTON COLLEGE (HWC)

**PERCEPTION OF HUMAN BEHAVIOR STATE REQUIRED (4)****4 HOURS**

Observation and perception of behavior is the officer's guide to either initiate or withhold action in a wide range of circumstances. The purpose of this instructional unit is to heighten the trainee's sensitivity to human behavior and to suggest the meaning of frequently encountered behaviors, as they relate to effective law enforcement and service to the community.

\*State Learning Module: Human Behavior.

HAROLD WASHINGTON COLLEGE (HWC)

**CROWD BEHAVIOR****STATE REQUIRED (4)****4 HOURS**

The trainees will be introduced to the psychological and sociological aspects of crowd and riot participation as well as crowd control tactics. Recognition and appreciation of situations and the character and phenomenon of crowd behaviors will be discussed.

\*State Learning Module: Human Behavior

HAROLD WASHINGTON COLLEGE (HWC)

**COURSE TITLES & SYNOPSES**

**PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM**

**PROGRAM NUMBER: 96-005**

<b>EMERGENCY FIRST AID</b>	<b>STATE REQUIRED (18)</b>	<b>11 HOURS</b>
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This course is the American Red Cross approved ten-hour module. Included is the required written examination needed to receive Red Cross Certification. Emergency medical assistance to victims with bleeding wounds, breathing difficulties, poisoning, shock, etc. will be taught including bandaging and transportation methods.

\*State Police Proficiency Module also includes CPR (7 hours)

HAROLD WASHINGTON COLLEGE (HWC)

<b>CARDIOPULMONARY RESUSCITATION</b>	<b>7 HOURS</b>
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This block of instruction will enable the trainees to deal effectively with those trauma situations, such as heart failure, drowning, and choking which can be immediately treated by the application of cardiopulmonary resuscitation. Practical exercise in the methods approved by the Heart Association will develop trainee skill in providing basic life support until professional medical attention is available.

\*State Police Proficiency Module in First Aid (11) hours

HAROLD WASHINGTON COLLEGE (HWC)

<b>COMMUNICATION IN A POLICE ENVIRONMENT</b>	<b>17 HOURS</b>
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This unit of instruction will develop an understanding by the new police officer of ways he/she, as well as others, consciously express themselves. How the officer looks, acts & speaks, as well as his perceptions of how others look, act and speak, is a vital aspect of officer effectiveness. Special emphasis will be directed to the impact of body language and common barriers to interpersonal communications.

HAROLD WASHINGTON COLLEGE (HWC)



**COURSE TITLES & SYNOPSES**

**PROGRAM TITLE: CHICAGO BASIC RECRUIT OFFICER TRAINING PROGRAM**

**PROGRAM NUMBER: 96-005**

<b>PLACEMENT TESTING/REMEDIAL CLASSES</b>
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<b>3 HOURS</b>
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This segment has been allocated for placement testing of all recruits entering the Academy. It provides for testing recruits, evaluating results and conducting remedial sessions for those who need to meet the standards of English 101.

**HAROLD WASHINGTON COLLEGE (HWC)**